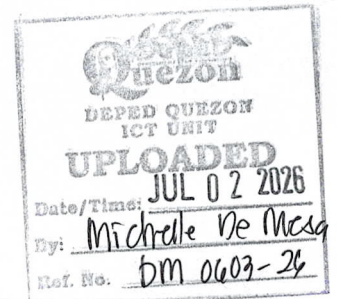




Republic of the Philippines
Department of Education
 REGION IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



30 June 2026

DIVISION MEMORANDUM

No. 0603, s. 2026

CONDUCT OF DISTRICT AND MUNICIPAL MEETS

To: Assistant Schools Division Superintendents
 CID and SGOD Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 Public and Private School Heads
 All Others Concerned

- In preparation for the conduct of *Palarong Quezon 2026* and in accordance with the approved Three-Term School Calendar of Activities, all concerned are hereby informed that the conduct of the School Intramurals, District Athletic Meets, and Municipal Athletic Meets shall be scheduled on Saturdays and Sundays to minimize disruption to regular class days. The activities shall be conducted on the following dates:

DATE	DAY
July 4-5	Saturday and Sunday
July 11-12	Saturday and Sunday
July 18-19	Saturday and Sunday
July 25-26	Saturday and Sunday
August 1-2	Saturday and Sunday
August 8-9	Saturday and Sunday
August 15-16	Saturday and Sunday

- To maximize available resources, ensure efficient event management, and provide flexibility in the scheduling of school/district sports practices and competitions, the conduct of the meets may be strategically organized using a tournament-type format. Under this arrangement, events may be scheduled on consecutive weekends within the prescribed activity period, allowing participating schools and organizing committees




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sufficient time for preparation, officiating, and venue management while minimizing disruptions to regular classroom instruction.

3. The conduct of the meets strictly adheres to the Three-Term Calendar of Activities and all applicable DepEd policies, rules, and regulations governing school sports competitions.
4. All participating student-athletes shall be covered by a valid accident insurance policy issued by the Boy Scouts of the Philippines (BSP), Girl Scouts of the Philippines (GSP), or the Philippine Red Cross (PRC), as applicable, prior to their participation in the District and Municipal Athletic Meets. School Heads shall ensure compliance with this requirement and maintain the necessary documentation for verification.
5. The safety and security of the student-athletes are of utmost importance; therefore, submission of a parent's permit and a valid medical certificate are essential.
6. Qualified technical officials shall be designated to ensure the fair and orderly conduct of all sporting events. Districts may engage the services of the DepEd Quezon Dolphins Technical Officials, subject to their availability, through a formal request to the concerned Public Schools District Supervisors/School Heads prior to deployment.
7. The results of the Municipal Athletic Meets shall be submitted by the district members of the Division Screening and Accreditation Committee (DSAC) for validation.
8. All DepEd personnel who will render services during weekends shall be given Service Credits and Compensatory Overtime Credits (COC) for the teaching-related and non-teaching personnel based on the actual services rendered during the conduct of the aforesaid activity.
9. School/District/Municipal delegation participants' travelling and incidental expenses shall be charged to their MOOE/local funds and other source of funds depending on the availability of funds, subject to usual accounting and auditing rules and regulations.
10. Immediate and wide dissemination of this memorandum to all concerned is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

cid-ims/jsa/06/30/2026



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